

Syeda Anamta Bukhari

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Summary

I am enthusiastic graduate in Software Engineering with experience in business and project management. I'm good at coding and meeting deadlines. I've also taught students internationally and enjoy helping them succeed. I've been active in clubs at university and I'm good at working with others. I speak both English and Urdu fluently and enjoy photography, cricket, and badminton.

EDUCATION

University of Central Punjab, Lahore

Oct 2019 – Dec 2023

- Bachelor of Software engineering

Punjab College, Lahore,

May 2017– May 2019

- ICS in computer science

WORK EXPERIENCE

Upwork, Lahore, PK

Oct 2023- Present

Bidder/Business Developer

- Completed 3-4 projects
- Delivered high-quality results within budget and timeframe targets.
- Quickly learned and applied new skills to daily tasks, improving efficiency and productivity.
- Generated Key Performance Indicator reporting to drive better performance.
- Completed duties to deliver on targets with accuracy and efficiency

International Tutor

May 2020- August 2020

- Build strong and trusting rapport with students, caregivers and school faculty to drive awareness of services and encourage referrals.
- Maintained updated knowledge of curriculum standards and education requirements to help students meet objectives.
- Designed learning plans tailored to individual needs.
- Tracked student attendance and performance, intervening early in concerning issues.
- Taught study skills and learning accommodations to help struggling students resolve core issues impeding academic progress.
- Updated course materials, content and delivery.
- Assigned homework assignments and special projects for students to demonstrate knowledge of subject material.
- Developed in-depth lectures on subject-specific theories, foundational concepts and advanced topics.
- Offered counselling to help students deal with academic, personal, or behavioral issues.
- Used illustrative activities to help students explore concepts.

Projects

- Point of Sale System
- Online Complaint Management System
- Online Appointment system
- Word Search Puzzle(in C++)
- Hangman game (c++)
- Matrix Manipulator

- Online Store system
- Courier Management system (Database)
- Student portal basic (Web)

Other ACTIVITIES

Team Member at IEEE UCP SB:

April 2020- Feb 2022

- Worked as an Organizer in Speed Programming in TAAKRA'19
- Managed a lot events during this tenure

Team Member at Islamic Guidance Club:

April 2020- Feb 2022

- Worked as an Organizer in Taakra 2022 and Taakra 2023
- Participated in a lot of event
- Won many awards in NAAT & Qirat category in ucp and in other universities as well

SKILLS AND INTERESTS

Technical Skills: Business development

Programming languages: HTML, CSS, React JS, java,C++, C

Language: English - Fluent, Urdu (Native)

Development tools: Visual Studio, Eclipse, Star-UML, ERDPLUS, Justin-Brain, Microsoft Word, Power point, Canvas, Workbench MySQL

OS: Linux, Windows

Interpersonal Skills: teamwork, leadership, Management, problem solving

Interests: Photography, Cricket and Badminton