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| Muhammadans  Pakistan,·+923337412612  Muhmmadauns1@gmail.com |
| Specialized in Management(ADMIN) with 5 years experience. |

# Experience

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| january 2021 – december 2022assisstant manager(admin), fazal oil mills- r.y.k Maintained a safe work environment,have done administrative tasks. |
| january 2023 – presentmanager(ADMIN), fazal oil mills- r.y.k Monitor the business’s finances, Complete employee performance reviews,Maintain quality standards,Set goals. |

# Education

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| january2023bachelor of business administration, kfueit r.y.kI got 3.11 cgpajuly 2018intermediate, forman christan college I got 67% marks in inter as I did my inter in medical subjects. |
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# Skills

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| * Communication Skills * Time management * Decision making * Motivational skills | * Problem solving * Conflict resolution * Leadership |

# Activities

Badminton

Video games

Gym

Driving